

2018-2019 TTC Catalog - Management (MGT)

MGT 001 - Management Non-Equivalent

Lec: 0 **Lab:** 0 **Credit:** *

Indicates credit given for management course work transferred from another college for which there is no equivalent course at TTC. *Hours vary depending on external course.

Division: Business Technology

MGT 101 - Principles of Management

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of management theories, emphasizing the management functions of planning, decision making, organizing, leading and controlling.

Grade Type: Letter Grade

Division: Business Technology

MGT 120 - Small Business Management

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of small business management and organization, forms of ownership, and the process of starting a new business.

Grade Type: Letter Grade

Division: Business Technology

MGT 121 - Small Business Operations

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of the daily operations of an established small business, emphasizing staffing, recordkeeping, inventory control and marketing.

Grade Type: Letter Grade

Division: Business Technology

MGT 201 - Human Resource Management

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of personnel administration functions within a business organization. Major areas of study include job analysis; recruitment, selection and assessment of personnel; and salary and benefit administration.

Grade Type: Letter Grade

Division: Business Technology

MGT 210 - Employee Selection and Retention

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course examines how to identify and assess employment needs within an organization. Students will also study the functions of recruitment, selection and training with an emphasis on employee retention.

Grade Type: Letter Grade

Division: Business Technology

MGT 230 - Managing Information Resources

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of the development, use and management of information resources and systems in business and industry.

Grade Type: Letter Grade

Division: Business Technology

MGT 235 - Production Management

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of production management techniques used in a manufacturing environment. It covers forecasting, scheduling, inventory, work flow management and quality control.

Grade Type: Letter Grade

Division: Business Technology

MGT 240 - Management Decision Making

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of various structured approaches to managerial decision-making. Extensive case studies and applications are used to reinforce course topics.

Grade Type: Letter Grade

Division: Business Technology

MGT 250 - Situational Supervision

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of techniques supervisors use to adjust their management styles to different situations and employees.

Grade Type: Letter Grade

Division: Business Technology

MGT 255 - Organizational Behavior

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of effective individual and group behavior in an organization to maximize productivity, and psychological and social satisfaction.

Grade Type: Letter Grade

Division: Business Technology

MGT 270 - Managerial Communication

Lec: 3.0 **Lab:** 0 **Credit:** 3.0

This course is a study of the skills used to create a climate for effective communication in the decision making and problem-solving process.

Grade Type: Letter Grade

Division: Business Technology
